

ARC-EM PPIE Wheel

Patient and Public Involvement
and Engagement



ARC-EM PPIE Wheel Narrative

🌟 STRATEGIC

PPIE Lead: Senior University Grade 8

Partners Board: Chaired by ARC-EM Director for Partner Relations and provides two-way communication between ARC-EM and stakeholders including industry, voluntary sector, health and social care organisations, public health, community groups and academia. Includes PPIE Lead and representatives of Community Voices Panel.

🌟 SCRUTINY

Community Voices Panel: Independently Chaired and consists of a diverse membership of public contributors and 'critical friends' to ensure that ARC-EM takes full account of key issues of importance to patients and public. Advises on the direction and delivery of research, as well as implementation, engagement and dissemination activity via input to the Implementation Hub. Includes PPIE Lead and ARC-EM Assistant Director.

Equality Diversity and Inclusion Group Chaired by Professor Marion Walker and includes Chair of Community Voices Panel, ARC-EM Assistant Director and PPIE Lead. Ensures Equality Impact Analysis conducted for all studies and equality and inclusivity are fully taken into account throughout ARC-EM.

Implementation Hub: Works with study teams (and their wider stakeholder / engagement networks) to co-produce, support and enable implementation readiness activities as well as collating and sharing implementation learning and 'know how' to help inform the ongoing strategic direction and operational management of ARC-EM. Includes the Community Voices Panel.

🌟 ADVICE

Centre for BME Health: Chaired by Centre for BME Health Manager and made up of PPIE Engagement Officers (Community), a Community Engagement Support Coordinator, Equality and Inclusion Consultant and PPIE Lead. Provides training in Effective Community Engagement and Cultural Competency supported by a Toolkit for Working with BME Communities.

Community Partners Panel: Consists of members from a variety of backgrounds and communities who offer their insight and experience to help shape the way ARC-EM carries out research to address health inequalities across the East Midlands. Involved from setting the agenda, designing and shaping research, deciding what research to fund, engaging with communities to represent community views and priorities through to putting research into practice.

🌟 DO

Principal Investigators and study teams: supported by the Implementation Hub and Equality Diversity and Inclusion Group, which both include the Community Voices Panel, Centre for BME Health staff, Community Partners Panel, the Operational Leadership Group and PPIE Lead. Every project must have at least one PPIE representative with lived experience of the condition or service being researched and must demonstrate that PPIE practice is meaningful and productive.

ARC EM 'Meaningful PPIE Spectrum': Logical, useful, deliverable and measurable PPIE requires involvement to be embedded in research projects from the outset and an explicit involvement strategy with stated aims. All recipients of ARC-EM research funds will be required to mark where their intended PPIE practice falls on the ARC-EM 'Meaningful PPIE Spectrum' and to clearly justify (i) why this is the most appropriate course of action for their project and (ii) give specific, measurable details on how his is to be achieved.

🌟 MONITOR

Executive Group: Chaired by the Director of ARC-EM and includes Chair of Equality, Diversity and Inclusion Group, Director for Partner Relations, Theme Leads, the Implementation Lead, representatives from ARC-EM partner organisations, Chair of Community Voices Panel and all members of Operational Leadership Group, including PPIE Lead. Provides oversight of theme activity via quarterly reporting to monitor and ensure theme and project objectives are met, including PPIE and equality and inclusion.

Scientific Committee: Independently Chaired and advises the Director, Executive Group and project teams on the scientific quality of research projects. Reviews plans for all studies before they begin and subsequently monitors and assesses progress against objectives, including PPIE and equality and inclusion. Includes public representatives and PPIE Lead.

🌟 MANAGE

Operational Leadership Group: Chaired by the Assistant Director of ARC-EM and responsible for performance management and operational decisions to ensure theme and project objectives are met, including PPIE and equality and inclusion. Includes Theme Managers, Communications, Implementation Hub, representatives of the Community Voices Panel and PPIE Lead as well as core Administration team.

🌟 ASSURANCE

Governance Board: Chaired by CEO of Host Trust and responsible for oversight of ARC-EM strategy and performance, including PPIE and equality and inclusion, Includes senior representatives from collaborating health and care partner organisations and academic institutions, the Director of ARC-EM, the Chair of the Community Voices Panel, Director for Partner Operations, PPIE Lead and the Implementation Lead.

🌟 EXTERNAL

INVOLVE

National advisory group brings together expertise, insight and experience in the field of public involvement in research, with the aim of advancing it as an essential part of the process by which research is identified, prioritised, designed, conducted and disseminated. Links with PPIE Lead.

National NIHR PPIE Leads

Made up of PPIE Leads from across NIHR infrastructure. Includes PPIE Lead.

East Midlands Research Engaging Patients and the Public (REPP)

Consists of PPIE Leads from local NIHR CRN, BRCs, AHSN, RDS, other local organisations and public contributors. Includes PPIE Lead. Incorporates SHAREBANK training initiative.

Centre for BME Health Steering Group:

Consists of CBME Health Directors, CBME Health researchers, CBME Research and Innovation Business Manager, PPIE lead, University of Leicester Department leads, Senior Academics, external partners i.e. CCG East Midlands leads. Provides strong, sustainable, strategic focussed leadership and governance from a research perspective.